

Georgia State Board of Funeral Service  
Minutes  
March 9, 2004

Minutes Approved at April 13, 2004 Meeting

The Georgia State Board of Funeral Service held its regular meeting on March 9, 2004 at 237 Coliseum Drive, Macon, Georgia. James Davis, Chairman, called the meeting to order at 10:00 a.m.

Members present were: James Davis, Chairman, James Neal, Board Member, Michael Fowler, Board Member, H. E. Shelton, Vice-Chair, and Arlie McNeill, Cognizant Member.

Others present were: Steve Lindsey, Executive Director, Robert Renjel, Board Attorney, Howard Fields, Inspector, John Massey, Inspector, Connie Jones, Application Specialist, and Jo Ann Lyde, Board Secretary.

Mr. Neal moved to accept the minutes of the January 13, 2004 Board meeting and the January 23, 2004 Conference Call. Mr. Fowler seconded the motion. Motion carried.

Mr. Neal moved to adopt the Agenda of Today's March 9, 2004 meeting. Mr. Fowler seconded the motion. Motion carried.

**Executive Session:**

Mr. Neal moved to enter into Executive Session to deliberate on Attorney General's Report, applications, and complaints. Mr. Fowler seconded the motion. Motion carried by Mr. Shelton, Mr. Davis, and Mr. McNeill.

**Open Session:**

Mr. Davis, Chairman, declared the meeting open.

**Appointments:**

Mr. Neal moved to approve A-Banks Funeral Service 1041 Green Street Conyers, Georgia, as a new funeral establishment, license # FEST1617, and to approve William B. Ellenberg as the Funeral Director in Full and Continuous Charge. Mr. Fowler seconded the motion. Motion carried.

Mr. Fowler moved to approve Joiner-Anderson Funeral Home, Inc., 502 Miller Street Ext., Statesboro, GA 30458, as a new crematory establishment, license # CREM000048, with D. Tracy Joiner as the Funeral Director in Full and Continuous Charge. Mr. McNeill seconded the motion. Motion carried.

Mr. Neal moved to approve Dexter T. Sims Mortuary, LLC, 360 Lee Street, Royston, GA 30662, as a new funeral establishment, license # FEST1618, with Dexter T. Sims as the Funeral Director in Full and Continuous Charge. Mr. Fowler seconded the motion. Motion carried.

Mr. Fowler moved to approve Hill's Mortuary, Inc. 58 Packing House, Statesboro, GA 30458, as a new funeral establishment, license # 1619, with Duane D. Johnson as the Funeral Director in Full and Continuous Charge. Mr. Neal seconded the motion. Motion carried.

Roger Thellen met with the Board today to discuss his apprenticeship.

Mr. Neal moved to approve Jarvis W. Barnes as Funeral Director Full and Continuous Charge of Sylvania Funeral Home, Inc. Mr. Fowler seconded the motion. Motion carried.

Mr. Neal moved to approve Joseph Anderson as Funeral Director Full and Continuous Charge of Hughes & Turner Funeral Home. Mr. Fowler seconded the motion. Motion carried.

Mr. Neal moved to approve Allen & Allen Funeral Home, 10526 Hwy. 84 E., Thomasville, GA 31757, as a new crematory establishment, and Darrell Allen as Funeral Director Full and Continuous Charge. Mr. Fowler seconded the motion. Motion carried.

Mr. Neal moved to approve Patricia Ann Lester as the Funeral Director in Full and Continuous Charge of Sunset Funeral Home in Kingsland, GA. Mr. Fowler seconded the motion. Motion carried.

Ida Lou Simmons met with the Board today to discuss an application issue.

Mr. McNeill moved to approve Camden Memorial Chapel, 580 E. King Ave, Kingsland, GA 31548, as a new funeral establishment, license # FEST1620, and Jo B. Chapman as the Funeral Director in Full and Continuous Charge. Mr. Fowler seconded the motion. Motion carried.

Mr. Fowler moved to approve Alvin Lofton Mortuary 385 Scenic Hwy., Lawrenceville, GA 30045, as a new funeral establishment, license #FEST1621, and Alvin R. Lofton as the Funeral Director in Full and Continuous Charge. Mr. McNeill seconded the motion. Motion carried.

Mr. Neal moved to approve the reinstatement of Freeman Funeral Home 302 Curtis Street Wrens, GA 30833, and Ramon Lee Divensk as Funeral Director Full and Continuous Charge, pending Consent Agreement. Mr. Fowler seconded the motion. Motion carried.

#### **Complaints:**

##### **FUN040049**

Mr. Neal moved to send this case to inspections. Mr. Fowler seconded the motion. Motion carried.

#### **Investigations:**

##### **300120026**

Mr. Neal moved to refer this case to the Attorney General's Office for violation of 250-6-01(2). Mr. Fowler seconded the motion. Motion carried.

##### **FUN040047**

Mr. Neal moved to refer this case to the Attorney General's Office for revocation. Mr. Fowler seconded the motion. Motion carried.

#### **Inspector's Report:**

##### **FUN040026**

Mr. Fowler made a motion to close this case. Mr. Neal seconded the motion. Motion carried.

##### **FUN040044**

Mr. Neal made a motion to close this case. Mr. Fowler seconded the motion. Motion carried.

##### **FUN040042**

Mr. Neal made a motion to close this case. Mr. Fowler seconded the motion. Motion carried.

##### **FUN040046**

Mr. Neal made a motion to close this case. Mr. Fowler seconded the motion. Motion carried.

##### **FUN040048**

Mr. Neal made a motion to close this case. Mr. Fowler seconded the motion. Motion carried.

**FUN040043**

Mr. Neal made a motion to close this case. Mr. Fowler seconded the motion. Motion carried.

**FUN040045**

Mr. Neal made a motion to close this case. Mr. Fowler seconded the motion. Motion carried.

**Attorney General's Report**

Mr. McNeill moved to approve the status and activity report. Mr. Fowler seconded the motion. Motion carried.

Mr. McNeill moved to accept the fine and consent order on Lofton McDougald Funeral Home, License # 1292. Mr. Neal seconded the motion. Motion carried.

Mr. McNeill moved to accept the Voluntary Cease and Desist Order for Mustafa Funeral Service. Mr. Neal seconded the motion. Motion carried.

Mr. Neal moved to accept the consent order on Mosby-Litman Funeral Home, License # 708. Mr. Fowler seconded the motion. Motion carried.

Mr. McNeil moved to accept the fine and Consent Order on Norrington Funeral Service, License # 199. Mr. Neal seconded the motion. Motion carried.

**3001000066**

Mr. McNeil moved to close this case. Mr. Neal seconded the motion. Motion carried.

**Applications:**

Mr. McNeil moved to accept the applications as presented. Mr. Neal seconded the motion. Motion carried.

All issued licenses are listed as follows:

**Apprentices**

<b><u>Name</u></b>	<b><u>License #</u></b>
Jerri Lynn Gauthier	FSA004294
Robert Franklin	FSA004295
Letitia Cannon Owens	FSA004296
Brenda LaShea Robinson	FSA004297
Warren DiMeglio Robinson	FSA004298
Willie Stone	FSA004299
Tiffany Nicole Willaims	FSA004300
Ozell Lane, Jr.	FSA004301
Lenwood Miles, Jr.	FSA004302
Wilfred Alexander Davis	FSA004303
Marcus R. Faulkner	FSA004304
Leonard James Jackson	FSA004304
Shellie Joy'el Jackson	FSA004306
Lymas Johnson	FSA004307
James E. Lowe	FSA004308
Robert Anderson Ryan, III	FSA004309
Christopher L. Shelnut	FSA004310
Henry Wedgeworth	FSA004311

**Embalmer/Funeral Director**

<b><u>Name</u></b>	<b><u>Embalmer Licese #</u></b>	<b><u>Funeral Director License #</u></b>
Joseph R. Casada	EMB004344	FD004753
Ruthie L. Bryant	EMB004345	FD004754

**Continuing Education:**

Mr. Fowler moved to approve the following education courses, provided that all fees are paid. Mr. Neal seconded the motion. Motion carried.

<b>Course Provider</b>	<b>Date</b>	<b>Name of Course</b>	<b>CEU</b>
SCI	Online	Claritynet Course	
Selected Independent Funeral Homes	2-22-27,04	2004 Undery Forty Seminar	10
Trigard University	Weekly	Funeral Service	7
MKJ Marketing	3-1-4,04	Improving Your Funeral Bus.	12
	3-15-17,04		
NFDA	4-17-19,04	Professional Women's Conf.	11
	2-23-25,04	A New Frontier for Fun. Serv.	10
	4-26-28,04		
	6-21-23,04		
	8-16-18,04		
	11-15-17,04		
	3-26-28,04	Embalming, Reconstructive Surg.	10
	8-6-8,04	And Cosmetology Techniques	
	Homestudy	Embalming Difficult Cases	10
Continental Computer Corp.	4-6-04	The Director's Assistant Reg. Tr.	8
	4-27-04		
	5-4-04		
	5-25-04		
	6-15-04		
	6-29-04		
	7-6-04		
	7-20-04		
	8-3-04		
	8-17-04		
	9-14-04		
	09-28-04		
	10-17-04		
Independent Fun. Dir. Of GA	3-9-04	Round Table Discussion	2
Ogeechee Technical College	3-19-04	Current Issues In Tissue & Organ Donation	6
		Vital Records Update	2
		Probate Topice of Int.	2
Selected Independent Funeral Homes	3-16-21,04	2004 Group Meetings	9
Thanos Institute	Home Study	CE for Funeral Directors	10
Gupton-Jones College of Funeral Serv.	3-3-4,04	Embalming: "Enhancing the Art Of Experience"	1
		Pathology: "Selected Diseases & Their Embalming Considerations"	1

		“Stress Management in Fun. Serv”	1
		“Cremation Procedures”	1
		“It’s not What you Thought You Said”	1
		Restorative Art: “But I’m not An Artist”	1
		“Cosmetizing the Body”	1
		“Computer Applications in Fun S.	1
		“Handling WMD/Haz Mat Contaminated Remains”	2
International Order Of the Golden Rule	3-31-04	Humane Crematory Operator Training Program	6.5
	6-19-04	2004 Special Purpose Symposium Educational Program	4.0
	6-14-04	Invitational Roundtable	3.0
	11-17-19,04	Invitational Roundtable	3.0
NFD&A	4-26-04	Jamaican Funeral Customs	1
	4-27-04	Understanding Spending Habits & Buying Power of Consumers	1
	4-24-04	High Profile Funerals	1
MindLeaders	On-Line	Defining Service	5
		Communicating	6
		Fixing Problems	4
		Building a Department	4
		Tools of the Trade	4
		Getting Started	4
		Editing Text and Printing	4
		Text and Document Formats	3
		Introduction to Word	3
		Introduction to Excel	4
		Introduction to Outlook	3
		Introduction to PowerPoint	3
		Introduction to Access	3
		What’s New: New Features	1
		What’s New: Changes in Applications	1
		Leading with Vision	2
		Communicating	2
		Rewarding and Correcting	2
		Performance and Training	3
		Building Trust	2
Wilbert Burial Vault Co.	3-1-04	Burial Vault 101	2
		Plant Tour	1
Batesville Casket Company	Weekly	“Meeting the Needs Of Our Changing Families”	10

Selected Independent Funeral Homes	5-11-04	Roundtable Meeting	5
NFD	3-31-4-2,04	CPC Program	16
	4-21-23,04		16
	5-19-21,04		16
	7-21-23,04		16
	8-11-13,04		16
	10-16-17,04		8
	10-28-30,04		16
	Nov. TBA		16
The International Conference Of Funeral Service Examining Boards, Inc.	4-24-04	100 <sup>th</sup> Annual Convention	7

Mr. McNeill moved to approve the following education courses, provided that all fees are paid. Mr. Neal seconded the motion. Motion carried.

Epsilon Nu Delta Mortuary Fraternity	2-27-04	Anatomical Embalming	1
Academy of Graduate Embalmers of Georgia, Inc.	4-20-21-04	“Embalming with Variations” “Mass Fatalities, Incident Response Course”	

#### **Other Business:**

Mr. Neal moved to approve a 90-day grace period to obtain a FDFCC for Adams Funeral Home. Mr. Fowler seconded the motion. Motion carried.

Mr. Neal moved to approve a 90-day grace period to obtain FDFCC for H. M. Patterson Canton Hill Chapel. Mr. Fowler seconded the motion. Motion carried.

Mr. Neal moved to send unpaid fines to the Attorney General’s Office for Hodges Funeral Home and Levett and Sons. Mr. Fowler seconded the motion. Motion carried.

Mr. Neal moved to approve a 90-day grace period to obtain a FDFCC for Southcare Funeral Home. Mr. McNeill seconded the motion. Motion carried.

Mr. Neal moved to approve a 90-day grace period to obtain a FDFCC for Taylor & Son Funeral Home. Mr. McNeill seconded the motion. Motion carried.

Mr. McNeill moved to approve a 90-day grace period to obtain a FDFCC for Sellers Brothers. Mr. Neal seconded the motion. Motion carried.

Mr. Neal moved that Whitlock Mortuary would need to appoint a FDFCC and would also need to request a 90-day grace period. Mr. Fowler seconded the motion. Motion carried.

In a discussion of tissue donation today, the Board has requested the board staff to send a letter of request to Randy Crenshaw of Regeneration Technologist Donor Services to attend the next Board meeting. The Board proposes that Mr. Crenshaw maybe helpful in answering any questions they may have in this area.

**Adjournment:**

There being no further business the meeting adjourned at 3:05 p.m.